

Meeting Minutes of Tittleshall Parish Council  
Tuesday 3<sup>rd</sup> September 2024 7.30pm held at the Tittleshall Village Hall

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Present: Parish Councillors: Kay Gingell (Chairperson), Barry Bowyer and Peter Moore

Also, present Donna Secker (Parish Clerk), 10 members of the public and District Cllr Hunter-Clarke

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**1. To receive apologies for absence**

Councillor Munday, Cllr Osborne and Cllr Garner all sent apologies and these were accepted.

**2. To receive declarations of interest**

A declaration of interest was received, completed and signed by Cllr Moore regarding item 7

**3. To approve the minutes of the meeting held on 16<sup>th</sup> July 2024**

It was resolved to accept the minutes of the meeting as a true record and it was signed by the Chairperson.

**4. To receive any brief updates from County and District Councillor**

**5. Neighbourhood Watch speaker to update parishioners on this scheme**

**6. Open Forum for Public Participation: an opportunity to hear from members of the public (15 min max)**

**7. To discuss the lease of the allotment holders and complete the lease agreement**

**8. To discuss the correspondence received from the Bowls Club**

**9. Highway matters**

**10. Planning Applications**

**10.1 To receive planning applications by Breckland District Council**

**10.2 To receive an update on application decisions taken by Breckland District Council**

**11. To discuss and update the Council**

**11.1 To update on the SAM2 progress**

**11.2 To discuss the purchase of a new defib**

**11.3 to update on the grass cutting quotes**

**11.4 To discuss the survey from Breckland regarding open spaces**

## **12. To update the council on**

**12.1** The Emergency Plan

**12.2** Update on the Asset Checklist

## **13. To receive reports**

**13.1** To receive reports on pathways

Wendy Seale presented the pathway report to the Council, just before the meeting. This will be added to the website for review and any areas of concern will be reported to NCC.

## **14. Finance**

**14.1** To approve the list of payments for September 2024

Payments listed below were approved and authorised by the Council and these were agreed.

## **15. To approve the new financial regulations policy**

The new financial regulations policy was circulated to the Council before the meeting. This was approved and will be adopted and added to the website.

## **16. To receive items for the next meeting agenda Tuesday 5<sup>th</sup> November 2024**

Meeting Closed